Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**RURAL INSTITUTE OF HIGHER STUDIES(RIHS) BHOGRAI, BALASORE**
Name of the head of the Institution	**Dr. Gadadhar Das Mohapatra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06781231303**
Mobile no.	**9437871902**
Registered Email	**principalrihs060@gmail.com**
Alternate Email	**priniqacrihs1980@gmail.com**
Address	**At/PO- Jaleswarpur, PS-Bhograi**
City/Town	**Balasore**
State/UT	**Orissa**
Pincode	**756036**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Dhirendra Kumar Jena**
Phone no/Alternate Phone no.	**06781231303**
Mobile no.	**8270165424**
Registered Email	**principalrihs060@gmail.com**
Alternate Email	**priniqacrihs1980@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.rihsbhograi.org/img/AQAR%202016-17.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rihsbhograi.org/img/Academic%20Calendar%202017-18.jpg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	C++	68.50	2006	21-May-2006	20-May-2011
2	B	2.03	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

01-Jun-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A training programme for teaching staff on Research Methodology and Urban Statistics	07-Jan-2018 07	50
A training Programme for non-teaching staff on Use of ICT in Examination, Admission, and Administration	14-Jan-2018 05	25
Initiative for students to conduct fractional group presentation in place of one group presentation to avoid stage-fear among the students	01-Feb-2018 01	1962
Initiative on effective fund utilization in the institution	15-Feb-2018 01	1962
Initiative on enhancement of academic quality of students	01-May-2018 01	1962
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rural Institute of Higher Studies, Bhograi	Infrastructure	RUSA	2017 365	10000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A training programme for teaching staff on Research Methodology and Urban Statistics was organised from 07/01/2018 to 13/01/2018.

A training Programme for non-teaching staff on "Use of ICT in Examination, Admission, and Administration" was organised from 14/01/2018 to 18/01/2018.

A meeting with all HoDs was held to conduct fractional group presentation in place of one group presentation to avoid stage-fear among the students on dated 01/02/2018.

A meeting on effective fund utilization in the institution was held on dated 15/02/2018.

A meeting with all the HoDs on dated 01/05/2018 was held for enhancement of academic quality of students based on the entry level proficiency of newly admitted students.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Publication of academic calendar 201718	Academic calendar has been published for the session 201718
Remedial claases for slow learners and peer teaching for advanced learners	Remedial classes for slow learners and peer teaching for advanced learners has been done.
Collection of feedback on curriculum	Collection of feedback on curriculum and analysis of feedback have been done.
Implementation of mentorship system more effectively	Mentorship system has been reintroduced with effective purpose.
Provision of dustbins in college campus	More number of dustbins have been placed in different places in the campus.
Provision of model smart classroom	One model smart classroom has be established for online teaching and learning.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	17-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Jun-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	RIHS, Bhograi functions with Management Information System (MIS) for effective e governance and e administration keeping eyes on modern day technology, and smart management. It adopts modules like Local database and human resources management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rural Institute of Higher Studies (RIHS), Bhograi is affiliated to Fakir Mohan University and is an affiliated UG institution having 14 departments and out of which four science department viz; Physics, chemistry, botany and zoology. The department of mathematics is for both science and arts, whereas 8 arts departments (viz ; Economics, Education, English, History, Odia, Philosophy, Political Science and Sanskrit) and one commerce department. Further to foster social adherence among the learning community the NSS and scout wings is playing a pivotal role. The syllabus is designed by F.M. University and the curricula by the institution time to time. By keeping an eye on academic calendar and the syllabus structured by the varsity the institution had chalked out the academic programme by concerning with HODs of all departments, academic bursar, account bursar etc. at the beginning of the academic session. For effective curricular delivery all the concerned faculties' members' uses different transactional methods like ICT based pedagogy, cooperative learning, collaborative learning, team teaching etc. for full filling the curricular needs as well to enable the learners to becoming sharp edged to face the national & global challenges. The entire process are thoroughly documented in

> **the lesion plan and verified time to time by the concerned HODs and the principal respectively.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**ECONOMICS(HONS,PASS,ELE CTIVE)**	**01/06/2016**
BA	**EDUCATION(HONS,PASS,ELE CTIVE)**	**01/06/2016**
BA	**ENGLISH(HONS,PASS,ELECT IVE)**	**01/06/2016**
BA	**HISTORY((HONS,PASS,ELEC TIVE)**	**01/06/2016**
BA	**MATHEMATICS(HONS,PASS,E LECTIVE)**	**01/06/2016**
BA	**ODIA(HONS,PASS,ELECTIVE)**	**01/06/2016**
BA	**PHILOSOPHY(HONS,PASS,EL ECTIVE)**	**01/06/2016**
BA	**POLITICAL SCIENCE(HONS, PASS,ELECTIVE)**	**01/06/2016**
BA	**SANSKRIT(HONS,PASS,ELEC TIVE)**	**01/06/2016**
BCom	**(HONS,PASS,ELECTIVE)**	**01/06/2016**
BSc	**PHYSICS(HONS,PASS,ELECT IVE)**	**01/06/2016**
BSc	**CHEMICTRY(HONS,PASS,ELE CTIVE)**	**01/06/2016**
BSc	**BOTANY(HONS,PASS,ELECTIVE)**	**01/06/2016**
BSc	**ZOOLOGY(HONS,PASS,ELECT IVE)**	**01/06/2016**
BSc	**MATHEMATICS(HONS,PASS,E LECTIVE)**	**01/06/2016**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basics of Yoga	20/06/2017	130
Self-defense for Girls	20/06/2017	210
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The College has a strong feedback mechanism .Both Positive and Negative are received from the students, teachers and employer who are encouraged to put feedback on the issues they want to highlight. Academic Bursar of the college interacts with the students to take care of the views on quality of the lectures delivered by the faculties and enquires about the areas of weakness and strength. Feedback helps to make academic , infrastructural , extracurricular and policy improvements in the college .The feedback is collected in written form the students and from the suggestion box put near the IQAC in a standardized format .The complaint is discussed with the principal and academic council. if the feedback relates to the examination section then a meeting is held by the principal taking the Controller of examination and the examination committee to discuss the issue and arrive at an amicable solution .Similarly If a feedback is related to the wrong practices of a department then the concerned HOD is apprised and corrective and implementable measures are taken after discussion. During the academic session 2019-20 the positive feedback from the students had been received on higher degree of satisfaction on quality of teaching, practical, laboratory work, examination and evaluation, interaction with teachers outside the class, guidance and counselling, departmental seminar library and students have mediocre degree of satisfaction on co curricular activities, central library, cleanliness and ambiance, security arrangement, canteen facilities, medical facilities and sport facilities. Negative feedback received from the Students has low degree of satisfaction on internet facilities in the institution. Likewise students have

low degree of satisfaction on central library, security, internet and canteen facilities. Sport facilities have been upgraded to accommodate more number of students in different Sports and games. Action has been taken to upgrade library with course books and reference book from institutional development plan (IDP). Regarding sanitation the institution has employed more persons now for better sanitary up keeping. UG students of Odia and English had given suggestion to open PG courses. Some Parents had given negative feedback on quality of food served in hostels while some had suggested for opening the new hostels. The Alumni had expressed displeasure on not holding extra mural lectures frequently. The employee of the college had given negative feedback on the improper functioning of the canteen, lavatories and cleanliness of the campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, Education, English, history, Odia, Philosopy, Pol. Science, Sanskrit, Mathematics (Arts Pass)	352	2183	321
BSc	Physics, Chemistry, Botany, Zoology, Mathematics (Science Pass)	246	1624	234
BCom	Commerce (Commerce Pass)	88	238	83
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1962	Nill	51	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

51	37	81	7	1	12

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is meticulously used to guide young minds and develop specific skills and knowledge of students throughout their academic career in the campus. Through SAMS, students get admitted, and the institute serves as support in this process. Students are introduced to the curriculum and course objectives after their admission. In order to assist students during their studentships, mentors are soon appointed to them. The mentor lends a sympathetic ear to the problems of the students and aids in goal-setting, time and stress management practice, and the development of more effective study routines. Teachers act as mentors for them, ensuring that students comprehend the material completely. Additionally, remedial classes are scheduled. Advanced students are encouraged to research the subjects further online and in libraries. They now have access to a computer lab for their online education. The mentor also guarantees that all students take advantage of these possibilities. The majority of students are first-generation learners, which makes it challenging for them to make their own decisions in the rapidly evolving world of technology. In this case, mentorship programme of the institute is very important since it helps students succeed in life by advising and leading them in both academic and extracurricular pursuits. Mentors also take care of students with specific needs. The mentor also discusses and evaluates the pupils performance. Students are given a suggested road plan based on this. Mentors also establish communication with students parents or guardians in the event of any requirements. Such positive relationships between mentors and students, as well as between mentors and guardians, aid in forming and directing future course of action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1962	51	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	51	2	2	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	119B	3rd Year	19/03/2018	01/05/2018
BA	0319B	3rd Year	19/03/2018	01/05/2018
BA	0419B	3rd Year	19/03/2018	01/05/2018
BA	0519B	3rd Year	19/03/2018	01/05/2018

BA	0819B	3rd Year	19/03/2018	01/05/2018
BA	1019B	3rd Year	19/03/2018	01/05/2018
BA	1119B	3rd Year	19/03/2018	01/05/2018
BA	1319B	3rd Year	19/03/2018	01/05/2018
BA	1419B	3rd Year	19/03/2018	01/05/2018
BA	1719B	3rd Year	19/03/2018	01/05/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college of F.M. University, Balasore, the institution abides to the regulations framed by the university. The college has, however, brought certain reforms to the Continuous Internal Evaluation (CIE) method. The norms of F. M. University for internal assessment are adhered to, with 20 marks for Mid-Semester exam in each theory paper, 100 marks for project work in one paper in final semester, and 40 marks for each practical paper. However, the institute has implemented reforms to uphold the quality of the academic standards and the teaching and learning process. In order to develop reliable and valid questions, an internal question framing body has been established. Additionally, rubrics have been made. The members worked hard to keep the review process open and transparent. While preparing the questions, a marking scheme is also created, aiding in the reliability of evaluation. Students are also given performance-based feedback to help them get better. Continuous unit tests are also administered by a number of departments to evaluate students periodical progress. Continuous evaluation has been initiated not just in curriculum activities but also in extra-curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college regularly prepares its own academic calendar. Though the college is affiliated to F.M. University, Balasore and follows its schedule, a tentative academic calendar has been prepared by the college calendar committee in consultation with academic bursar and administrative bursar. The academic calendar includes tentative schedule of academic activities such as reopening of college, commencement of classes, classroom seminars, unit test, all literary and cultural competitions, study tour, conduction of examination, and publication of result etc. However, in most of the cases, the college provides the possible week or month of the academic activities instead of exact date. It so happens as we follow University schedule. However, the tentative week or month given in the calendar gives students the possible time and helps them to make themselves prepared in advance. The academic calendar has been published in college calendar (page no 94), and its physical copy is distributed to all students. The copy of academic calendar is also uploaded in college website for easy accessibility.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rihsbhograi.org/coo.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
119B	BA	Arts Pass	163	98	60.12
0319B	BA	Economics	24	20	83.33
0419B	BA	Education	29	22	75.86
0519B	BA	English	18	12	66.66
0819B	BA	History	29	28	96.55
1019B	BA	Mathematics Arts	2	1	50
1119B	BA	Odia	29	28	96.55
1319B	BA	Philosophy	29	28	96.55
1419B	BA	Political Science	29	23	79.31
1719B	BA	Sanskrit	29	27	93.1

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rihsbhograi.org/img/SSS%202017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2
ENGLISH	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	1	Nill	Nill
Presented papers	Nill	Nill	1	Nill
Presented papers	Nill	2	Nill	Nill
Presented papers	1	Nill	Nill	Nill
Attended/Semi	Nill	2	Nill	Nill

nars/Workshops				
		View File		

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ROVER AND RANGERS SERVIVE CUM WORKSHOP ON SWOCHHA BHARAT AND SUNDAR BHARAT ABHIYAN,PANCHMARI, M.P.	NATIONAL TRAINING CENTER, BHARAT SCOUTS AND GUIDE	2	2
BLOCK LEVEL INDEPENDENCE DAY PARED CEREMONY- 2017	BHOGRAI BLOCK ADMINISTRATION	2	32
WORLD HAND WASHING DAY	RIHS. ROVER RANGERS UNITS	2	40
RAJYA PURASKAR AWARD RALLEY	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	2	7
SPECIAL NATIONAL ROVER/RANGER MOOT,MANGALORE, KARNATAK	BHARAT SCOUTS AND GUIDES,NEW DELHI	2	6
BLOCK LEVEL REPUBLIC DAY PARED CEREMONY, BHOGRAI	BHOGRAI BLOCK ADMINISTRATION	2	35
ROVER RANGERS SAM AGAM,KHORDHA,ODISHA	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	2	12
STATE LEVEL CHADANESWAR CHADAK MELA SERVICE CAMP	RIHS. ROVER RANGERS UNITS AND ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	4	80
MADHU JAYANTI CELEBRATION, CHANDANESWAR ,BHOGRAI	RIHS. ROVER RANGERS UNITS, RIHS,BHOGRAI	2	25
PRE REPUBLIC DAY PARADE CAMP	NSS BUREAU,FM UNIVERSITY,ODISHA	1	6
		View File	

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

BLOCK LEVEL INDEPENDENCE DAY PARED CEREMONY- 2017	FIRST POSITION IN PARADE	BHOGRAI BLOCK ADMINISTRATION	32
RAJYA PURASKAR AWARD RALLEY	RAJYA PURASKAR(GOVERNOR) AWARD	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	7
BLOCK LEVEL REPUBLIC DAY PARED CEREMONY, BHOGRAI	FIRST POSITION IN PARADE	BHOGRAI BLOCK ADMINISTRATION	35
NSS SPECIAL CAMP PUTINESWAR HIGH SCHOOL, BHOGRAI	AWARD OF MERIT	NSS, RIHS, BHOGRAI	18
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ROVER AND RANGERS SERVIVE CUM WORKSHOP ON SWOCHHA BHARAT AND SUNDAR BHARAT ABHIYAN, PANCHMARI, M.P.	NATIONAL TRAINING CENTER, BHARAT SCOUTS AND GUIDE	ROVER AND RANGERS SERVIVE CUM WORKSHOP ON SWOCHHA BHARAT AND SUNDAR BHARAT ABHIYAN, PANCHMARI, M.P.	2	2
BLOCK LEVEL INDEPENDENCE DAY PARADE CEREMONY- 2017	BHOGRAI BLOCK ADMINISTRATION	BLOCK LEVEL INDEPENDENCE DAY PARED CEREMONY- 2017	2	32
WORLD HAND WASHING DAY	RIHS. ROVER RANGERS UNITS	WORLD HAND WASHING DAY	2	40
RAJYA PURASKAR AWARD RALLEY	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	RAJYA PURASKAR AWARD RALLEY	2	7
SPECIAL NATIONAL ROVER/RANGER MOOT,MANGALORE, KARNATAK	BHARAT SCOUTS AND GUIDES,NEW DELHI	SPECIAL NATIONAL ROVER/RANGER MOOT,MANGALORE, KARNATAK	2	6
BLOCK LEVEL REPUBLIC DAY PARED CEREMONY, BHOGRAI	BHOGRAI BLOCK ADMINISTRATION	BLOCK LEVEL REPUBLIC DAY PARED CEREMONY, BHOGRAI	2	35
ROVER RANGERS SAMAGAM,KHORDHA ,ODISHA	ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	ROVER RANGERS SAMAGAM,KHORDHA ,ODISHA	2	12
STATE LEVEL CHADANESWAR	RIHS. ROVER RANGERS UNITS	STATE LEVEL CHADANESWAR	4	80

CHADAK MELA SERVICE CAMP	AND ODISHA STATE BHARAT SCOUTS AND GUIDES,ODISHA	CHADAK MELA SERVICE CAMP		
MADHU JAYANTI CELEBRATION, CHANDANESWAR ,BHOGRAI	RIHS. ROVER RANGERS UNITS, RIHS,BHOGRAI	MADHU JAYANTI CELEBRATION, CHANDANESWAR ,BHOGRAI	2	25
PRE REPUBLIC DAY PARADEE CAMP	NSS BUREAU,FM UNIVERSITY,ODISHA	PRE REPUBLIC DAY PARADE CAMP	1	6

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.5	8.23

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18919	3404171	1115	22419	20034	3426590
Journals	754	52260	27	1070	781	53330
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	29	1	5	1	0	4	8	50	0
Added	16	0	35	0	0	0	0	0	0
Total	45	1	40	1	0	4	8	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
49.78	30.97	12.86	13.25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution takes necessary steps for maintenance of support service facility. There are different committees constituted to monitor the smooth functioning of the institute. Laboratory The institute has both Physical Science and Bio-science laboratories which are maintained by respective departments. Time to time, the instruments are checked and repaired by experts and technicians if require. Some instruments are under the supervision of respective companies from which they are purchased. Proper uses of laboratories are ensured by respective departments. All the laboratory facilities are made accessible to all the students of the departments. Library A library committee is formed by the Principal of the institute who monitors its smooth and effective functioning. Some peons are allocated to take care of the books. The library is accessible to all the students and staff of the institution. Every year the library committee finalizes the annual budget, purchase of books, journals, newspapers, article etc. Stock verification is done regularly. After arrival of the new books, their titles are displayed on new arrival section. There is a separate reading room available for students. Computers: There is sufficient number of computers in the institution maintained by the Computer Maintenance Committee. Necessary steps are taken to maintain the computers. The computer lab has been established and made accessible to all students for learning purposes. Sport Facilities: Sports materials are maintained by the In-charge of Sports Committee. All the sports materials and equipments are stored in the Sports Store Room of the institution under the careful supervision of the concerned committee. These equipments are regularly used by the students and are also used during Annual Sports Meet. Classroom: The institute possesses spacious and well ventilated classrooms. The Construction Committee of the institute pays great attention to furnish the classrooms and ensure uninterrupted quality of teaching-learning activities. Required gadgets and accessories are purchased and maintained by the concerned committee.

http://www.rihsbhograi.org/pp.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SSG Scholarship	394	15760
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved

enhancement scheme		enrolled	
COMMUNICATION SKILLS IN ENGLISH LANGUAGE	02/08/2017	24	DHE, Govt. of Odisha
Patanjali Yoga Programme	05/08/2017	14	NSS, RIHS, Bhograi

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career Counselling	15	10	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	8	BA	Sanskrit	C.S.U., New Delhi	PG
2017	5	BA	Pol. Science	MPC Auto. College,FM University, ANU University	PG and BEd
2017	5	BA	History	Ravenshaw University, FM University, Berhampur	PG

					University
2017	17	B.Sc	Zoology	Ravenshaw University, Centurian University, Utkal University, Nagarjuana University, VIMSAR Burla	MSc, BEd, Othalinic
2017	8	BA	English	Bhadrak Auto. College, FM University, Nagarjuna University	PG, BEd
2017	4	BSc	Chemistry	Central University of Orissa, Ravenshaw University	MSc
2017	6	BA	Education	Nagarjuna University	MLS, BEd
2017	3	BCom	Commerce	Utkal University	MBA, MCom
2017	7	B.Sc	Physics	IIT Delhi, Nagarjuna University	P.G and B.ed
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Running 100 meters	UG	30
Running 200 meters	UG	16
Running 400 meters	UG	15
Running 800 meters	UG	12
Long Jump	UG	23
High Jump	UG	18
Javelin Throw	UG	16
Discus Throw	UG	14
Shot Put Throw	UG	15
Classical Song	UG	18
[View File](#)		

| 5.3 – Student Participation and Activities |

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students with academic, extra-curricular and leadership excellence are elected and nominated to Student Council/Student Union. Student Council/Student Union is consisted of students representatives as members, Principal (ex-officio), advisors, President, Vice President, General Secretary, Assistant General Secretary, class representatives, Dramatic secretary, Athlete secretary, SSG Secretary, DSA Secretary, women representative etc.. The Student members are represented to different key decision making and executive bodies of the College like IQAC, dramatic society, athletic society, science society etc for enhancement of quality academic, administrative, management activity of the college. Through college union, student leaders/representatives present the problems and grievances of the students before the principal as well as other decision making and executive bodies of the college. Through dramatic and athletic bodies they give proposals for execution by which the students achieve more and more in cultural and sports competition inside and outside the campus. Further, college union through SSG committee, BCR, GCR anti sexual harassment, Anti-ragging committees makes welfare of the students and protects their rights. Class representatives work as bridge among principal, students and H.O.Ds effectively. They help in organizing seminars, discussion in the college. They also help to observe all the observations and celebrations along with teachers, H.O.Ds and principal. In this way, student representatives are real escalators for development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

114

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The smooth workflow with decentralization and participation of the various

administrative and academic bodies of the college is ensured through formal structures and informal efforts of the employees of the institution. Academic administration- Academic administration is dealt by Academic Council of the college which has been comprised of Principal as Chairperson, Academic Bursar as Secretary, the Heads of the Departments, coordinator of IQAC and the Examination-in-Charge of the college. It is the top-decision making body of the college with regard to all academic matters including introduction of courses, determining the seat strength of the various courses and approval of syllabic changes. It supervisees and works for timely completion of the syllabus of the college. It also facilitates for making and updating syllabus for add on courses and organizing seminars, symposium of the college. It prescribes institutional guidelines for conduct of examinations of semester, internal and unit tests and works for the timely evaluation of the examinations if required. It also takes care of the enhancement of the quality teaching in the campus. A vigilant teaching faculty is appointed to supervise whether the classes are conducted without any deviation. All these works are done with the participation of teaching staffs, non-teaching staffs and students of the institute. The Principal also allocates support staff to the departments as necessary. Personnel supervision, support and evaluation, service rules and conditions of teaching and non-teaching staff and grievance redress rationalisation of the rules and conditions for faculty, (ii) IQAC: Evaluates teacher performance rules and guidelines set by the Govt. Of Odisha plans and executes initiatives for enhancing quality of the academic and administrative outcome of the college (iii) Chief Warden: Recommendation of faculty as hostel wardens, allocation of support staff, assigning duties, allotment of hostels to students monitoring, evaluation and improvement of residential facilities, (iv) Examinations in charge : Supervision of selection of invigilators and smooth conduct of university end semester exam. (v)Account Bursar: management of the finance of the college (vi) Ministerial staff (Head Clerk): Deals with the student related issues-admission, registration, scholarships, fellowships, cultural activities, , sports, etc. Fiscal planning and administration (i) Preparation, rationalization and supervision of the Annual Budgetary expenditure (ii) Audit process and due interventions (iii) Allocation / reallocation of funds as per required.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution has a mandate to offer up to date curriculum to the students. In the session 2017-18, the institution has adapted the CBCS system of curriculum in the undergraduate level. All the teaching departments have adapted the revised CBCS system in the session. The students have been given flexibility in choosing the discipline specific electives and the generic electives. Communicative English and computer education have been offered to all students for their skill up gradation. In each core subjects the students have been offered lower credit courses related to

	vocation and of practical relevance. Teaching and Learning.
Teaching and Learning	The institution always strives to improve the quality of the teaching learning environment. Consequently the teachers have been encouraged and facilitated to attend refresher and orientation courses, technology workshops and teaching-learning evaluation programs. Monthly seminar has become a compulsory component in each department. Each student is guided by a teacher to deliver a seminar lecture participated by all students of the department. Active student participation in the teaching learning process is encouraged. There are doubt clearing classes for slow- learners and special coaching for advanced learners. The departments provide coaching to students for success in national eligibility test.
Examination and Evaluation	The examination system has been updated in the academic session. The examination is conducted on decentralized manner in each department. For maintaining the confidentiality as well as transparency. The evaluation process for internal exam is done by H.O.D. with other staff. Each semester has both internal and end term examination system. The final result is the cumulative performance of the continuous evaluation of students' performance. The results of students are published within minimum date days after the conduct of examination by the University.
Research and Development	- The institution received grants from Govt. Of Odisha, UGC, RUSA, World Bank etc. for infrastructure which includes laboratory, research cell, library etc. Further the institution having its own mechanism for research and development perspectives, field work and project with primary and secondary sources
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure of the institution was increased by every year . Several scientific equipment are purchased and from Institutional development found was also added to the laboratory infrastructure. The departmental library and the central library procured text books. In central

	library thousands of book was purchased. New computers were purchased to add to the e-resource of the university. The computer laboratories of various departments were modernized by up-gradation of the existing system.
Human Resource Management	In spite of the human resource deficiency the institution has performed all is function by efficient management of its human resources. In addition to the normal duties the teachers of the institution have discharged the duties of Academic bursar, Administrative bursar, Examination in charge, Chief Warden, Wardens of hostels, coordinator IQAC s. All offices have been ICT enabled and the activities like examination, admission, allotment of hostels, receipt and expenditure and scholarships have been automated. The supporting staffs are regularly trained to deal with the functioning of various offices.
Admission of Students	The admission was conducted online. Total applications were received for UG through SAMS. No hard copy received from students. The selection, intimation, admission, core and elective subjects and the admission to the hostels were done online. The results were available in the website and messages were sent to the students. The entire admission process was completed before July 2017 and commencement of classes was done immediately. Parents were continuously informed about the position of their ward during their admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution is planning to completely switch over to paperless file works in next two years where every section will be integrated with e-governance.
Administration	The complete administrative set up is managed by partial e governance.
Finance and Accounts	Majority of finance received by UGC and WORLD BANK is managed through IFMS system under e governance
Student Admission and Support	100 percent e-governance in students admission process is carried out by the institution.

Examination	Student enrolment, registration result publication, marksheetetc is done through e-governance

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Research Methodology and Advanced Statistics	Nill	07/01/2018	13/01/2018	50	Nill
2018	Nill	Use of ICT in Exa mination, Admission, and Admini stration	14/01/2018	18/01/2018	Nill	25
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RESEARCH METHODOLOGY	1	16/11/2018	30/11/2018	15
RESEARCH METHODOLOGY	1	18/10/2018	31/10/2018	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study leave for higher studies, maternity benefits	Maternity leave, casual leave, earned leave	Canteen facilities, Career counselling cell, mentoring facilities, Anti-ragging Cell, Proctorial grievance system, Computer browsing centres for student welfare

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External audit is conducted regularly which is post audit by nature. Prior to that, all the payments pass through the internal audit on day to day basis. In the year 2017-18 Audit has been done by DSPK and Associates (324756E), Lead Auditor on dated 3/7/2018.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
All newly Admitted Students	594400	Development of Institution
View File		

6.4.3 – Total corpus fund generated

594400

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DSPK and Associates (324756E), Lead Auditor on dated 3/7/2018	Yes	DSPK and Associates (324756E), Lead Auditor on dated 3/7/2018
Administrative	Yes	DSPK and Associates (324756E), Lead Auditor on dated 3/7/2018	Yes	DSPK and Associates (324756E), Lead Auditor on dated 3/7/2018

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conduct of parent teacher meeting on the day of commencement of classes through an induction programme attended by the students, teachers and the parents. 2. Sharing of the contact details between the parents and the teachers and the sharing of feedback on progression of students with the parents. 3. Formation of small proctorial groups for each Department assigning the same to a teacher for regular contact between the parents and the concerned teacher.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation programme for the support staff conducted to acquaint the staff with the emerging requirements. 2. Training of staff in specialized fields like operation of the equipment procured in the year 3. Training programme is organized for utilization of e-resources in classroom as well as in offices.	

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Special training to the students for success in various national examinations, curriculum development 2. Upgradation of scientific equipments 3. Encouragement to participate in various online and offline competitive exams. 4. Remedial claases for slow learners and peer teaching for advanced learners. 5. Implementation of mentorship system more effectively. 6. Provision of one model smart classroom.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A training programme for teaching staff on Research Methodology and Advanced Statistics	07/01/2018	07/01/2018	13/01/2018	50
2018	A training Programme for non-teaching staff on Use of ICT in Examination, Admission, and Administration	14/01/2018	14/01/2018	18/01/2018	25
2018	Initiative for students to conduct fractional group presentation in place of one group presentation to avoid stage-fear among the students	01/02/2018	01/02/2018	01/02/2018	14

2018	Initiative on effective fund utilization in the institution	15/02/2018	15/02/2018	15/02/2018	14
2018	Initiative on enhancement of academic quality of students	01/05/2018	01/05/2018	01/05/2018	14
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
GENDER DISCRIMINATION LAWS IN INDIA	15/09/2017	15/09/2017	97	78
SEMINARS ON GENDER SENSITIZATION	09/01/2018	09/01/2018	87	56
SELF DEFENCE TRAINING PROGRAMME	21/02/2018	04/03/2018	30	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college is situated on the shore of Bay of Bengal. The beauty of our college is enriched with nearby casuarinaceae (Jhaun) and mangrove forest along with making environmental consciousness among the students. The students are well adaptive and sensitized to spread environmental consciousness by planting trees inside and outside college through various awareness and sensitization programmeswhich have been arranged under the active cooperation and sponsorship of NSS, Bharat Scouts and Guides Units of the college.Further, to be abide by environmental consciousness and sustainability the college is meeting 50 percent from solar energy of the total power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nill
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	1
Rest Rooms	Yes	7

Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	05/07/2017	20	Vanamohatshav (plantation)	Sense of responsibility towards society	100
2017	2	2	02/01/2018	1	Road Safety Day	Save life Campaign	120
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct: A Handbook for Students and Staff	20/06/2017	The students and staff (both teaching and non-teaching staff) follow the guidelines and ethics as mentioned in the handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Diwas	21/06/2017	21/06/2017	50
Swachha Bharat Abhiyan	04/08/2017	04/08/2017	100
National Education Day	11/11/2017	11/11/2017	100
Blood Donation Camp	12/12/2018	12/12/2018	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Special campaign for plantation in the Campus 2. Campus cleaning initiative by NSS wing 3. Beautification of College garden under green campus initiatives. 4.Use of plastic is prohibited 5. Liquid waste management of college canteen

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-I TITLE OF THE PRACTICE: WEEKLY ONE GREEN DAY GOAL The Institution celebrate one green day per week to sustain the environmental ecosystem. The institution runs along the mission objectives and the guidelines

set up by the college administration for this day and has at its core the idea of facilitating go green movement, all the staff and students will enter the institution without any pollution creating vehicle. The Practice Environmental concerns might not be at the forefront of students' or teachers attention. They are more likely to be busy with essays, research papers, exams and evaluation but everyone needs to make their contribution to a greener living. Institution has huge waste potentials and may produce a high carbon footprint. So even the smallest efforts to reduce that matter. Some of the actions like one green day per week can be taken by the institution. Of course, students might argue that they simply do not have time for that, they are coming from far away , They are overloaded with written assignments, college tasks, and part-time jobs. It is perfectly understandable but the environmental goal will be prioritized any cost and it is one tiny mission of the institution. Problems encountered The major challenge is to make students see merit in the practices. Today's young generation are looking for answers beyond what they know and definitely need more clarity and support. But they are more drawn towards skill oriented practices, which can provide them immediate benefit in their career. BEST PRACTICE-II TITLE OF THE PRACTICE: ONE HOUR ENERGY SAVING DURING WORKING HOUR ONE DAY /WEEK GOAL Earth Hour is a worldwide movement organized by the World Wildlife Fund (WWF). The event is held annually, encouraging individuals, communities, and businesses to turn off non-essential electric lights, for one hour, from 8:00 to 9:00 p.m. on the last Saturday of March, as a symbol of commitment to the planet. It was started as a lights-off event in Sydney, Australia, in 2007.Our institution save one hour energy saving during working hour one day per week. The Practice On each Saturday there is one hour energy saving from 4.00 to 5.00 pm to develop a sustainable practice and to transfer it to the next generation. No problems have been encountered as all are aware of it very seriously.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rihsbhograi.org/img/Best%20Practices%202017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college has envisioned creating an ideal setting that would provide modest training with the goal of producing brilliant brains with honourable hearts who, with their dedication, will bring about significant change in society. This college welcomes distinguished individuals to inform our students about career choices, provide moral and value-based discussions to build main areas of strength for an individual along with the confidence to face the future. The YRC division of this college organises the camps for Continuous Blood Gift. Regular school activities include various programmes, grounds cleaning, social awareness campaigning, and other activities that promote values like involvement, socialisation, ecological security, and safeguarding. Through various projects, students gain important skills including dedication, perseverance, hard effort, respect, mental toughness, self-control, and fearlessness. These are a few clear examples of the foundations work, which fits the organizations vision and objective by identifying talented young people who can actively contribute to every aspect of improvement.

Provide the weblink of the institution
http://www.rihsbhograi.org/

8.Future Plans of Actions for Next Academic Year

1- Publication of academic calendar for the session 2018-19. 2- Opening of PG Courses in English and Odia from the session 2018-19. 3- Automation of library will be done for better accessibility of catalogues to the students and convenient, quick, and easy issuance and return of books. 4- Affixation of Barcode in library-cum-identity card. 5- Career counselling programme to be carried out for guiding young minds. 6- Advanced ICT training to all staff for promoting teaching and research. 7- Study tours, field visits and seminars will be conducted in various departments. 8- Plantation of trees and beautification of campus will be done. 9- Installation of Wi-Fi Connections in administrative office, Language Lab, and Smart Classroom 10- Installation of Inverters in various departments for uninterrupted power supply.